



Our board operates on a consensus basis in all matters, employing the group process methodology of Formal Consensus. We do so because we believe that equality of contribution to decisions greatly increases our ability to find the best and most creative outcomes aligned with our mission, vision and values. We also believe it imperative to engage the most committed form of democracy possible to model our core value of Mutual Respect for our students and community.

In our deliberations, we recognize and remember that all participants in the process always share responsibility for the quality of our experience. Participants place ultimate reliance on the founding ideas of our school—its vision, mission, and values—rather than any personal agenda. The group's highest intention is to guide the school toward the most profound and creative realizations of those ideas.

#### Mission

The Seven Generations Charter School is an academically rich educational community creating generations of stewards who embrace our world and each other. All members of the Seven Generations Charter School community are committed to a public education alternative that promotes sustainability and citizenship with an interdisciplinary, individualized, project based curriculum.

#### Vision

To each Seven Generations student, we pledge:

- An experiential, constructivist approach to education that encourages hands-on learning in the community as well as in the classroom
- A culturally rich atmosphere that celebrates the expansive world around us
- An environment of academic excellence that taps into the creativity and uniqueness of each child and that fosters mutual respect
- An integrated learning experience that emphasizes sustainable living practices.

#### Core Values

Creativity; Hands-on; Academic Excellence; Cultural Richness; Integrated; Sustainable; Mutual Respect

#### Business Meeting Agenda

55 min. 6:00 – 6:55

1/12/2016

The working meeting is open to the public with the exception of items labeled "Executive Session." No decisions are made in the working meeting; all decisions are made in the business meeting.

	Purpose of agenda item	Agenda item	Presenter	Min.
1	Assign roles	Process: Facilitator, timekeeper, note taker		5
2		Open Door - any staff member can come to speak to the board about concerns	Anyone	10
3	Discussion	Request from parent to consider closing new admissions to 5th Grade. <ul style="list-style-type: none"><li>• Concerns about new students joining 5<sup>th</sup> grade at this time in the school year, at this time we will not close 5<sup>th</sup> grade.</li></ul>	All	10
4	Discussion	Board Recruitment, Training, etc. <ul style="list-style-type: none"><li>• Suggestion to bring in an outside consultant to evaluate and train the board members and Administration team especially in the area of development.</li><li>• Need to look to recruitment of members based on our needs.</li><li>• Needs – development, board training</li><li>• Brian will search for training opportunities to determine the cost of these training.</li><li>• Al will compile information about board practices.</li><li>• Ongoing schedule for training – possible each month have a topic for refreshing and a major training once a year.</li></ul>	All	30

**Business Meeting Agenda**



185 min. 7:00 – 10:05

1/12/2016

	Purpose of agenda item	Agenda item	Presenter	Min.
1	Assign roles	<p>Introduction to Meeting</p> <ul style="list-style-type: none"> <li>• <b>Agenda review</b> (facilitator can allow time for silent reading, then request any changes, then call for consensus on the agenda)</li> <li>• <b>Reading of Mission and Vision</b> –or, if time is short, just the Core Value Reading</li> <li>• <b>Formal Consensus Reading/Review (5 min)</b></li> <li>• Review of Formal Consensus flow chart. What is a proposal? First a fluid idea is presented that moves to discussion that develops the best wording of the proposal. This is followed by recording of clarifying questions and concerns. Concerns are not addressed at this time. The next level is where concerns are addressed and resolved if possible. In the process of consensus we should always assume good will.</li> <li>• <b>Check in</b> – give everyone in the room a chance to speak if possible</li> <li>• <b>Call to order/Roll call:</b> <b>Brian Anthony, Lori Friebolin, Courtney Kennedy, Ben Loomis, Stephen Peters, Al Russell, Christopher Sten</b></li> </ul> <p>Approval of Minutes from previous month (December 8th, 2015) <b>Approved by consensus</b></p>	Facilitator & others	15
2	Discussion	<p>Public Comment (<i>Facilitator: first give time to any issue on the agenda, then open to comments not specifically about agenda</i>)</p> <ul style="list-style-type: none"> <li>• When did or will the food and recess assistance start? One started yesterday, one has not started yet.</li> <li>• Can consideration be given to close 5<sup>th</sup> grade to new students with the transition of teachers? At this point there are openings in 5<sup>th</sup> grade and no students on the waiting list. If a new 5<sup>th</sup> grader comes to enroll they would need attend an open enrollment night prior to being given an admission packet, the next enrollment night is second week of February. With this enrollment policy a new student would not be able to start school until after that time.</li> <li>• Parent concern – student was held down on the playground by another student. Parent reached out to school administrator to discuss this concern, call was not returned. Later that day the parent received a call that the incident occurred a second time. Response from Mr. Hunter – supervision at recess have been revised to ensure student safety and make sure the all areas of the playground are visible by recess aides. He will also work on ensuring better communication with parents.</li> <li>• Recognition of Emma Ville and the work she does in the library. Suggestion to add a certified library to the staff.</li> <li>• What is the outcome of the parent survey that was distributed in December? Data will be shared at an upcoming BOT meeting</li> <li>• Was staff surveyed? Yes</li> <li>• Has the daily classroom activities at the middle school been evaluated? Concerns about how the mission and values align with the classroom practices and management.</li> <li>• Has there been discussion about the calendar for next year? Admin team is aware of this concern and will be looking at the calendar within the next few weeks.</li> </ul>	Anyone	10
3	Acknowledgement	The Board of Trustees acknowledges the resignation of Jim Moreno from the Board of Trustees and extends to him the gratitude of the Board for his many years of service.	Board	5
4	Proposal	The Board of Trustees consents to elect <b>Al Russell</b> as a Co-coordinator of the Board to fill the position caused by the resignation of Jim Moreno.	Board	5

		Concerns – a discussion is needed on the Board roles and responsibilities, this might change this role in the future. Do we need this role at this time? <b>Approved by consensus</b>		
5	Proposal	The Board of Trustees agrees to appoint <b>Brian Anthony</b> as the chair of the Grievance Committee to fill the position caused by the resignation of Jim Moreno. Clarifying Question – who can express a grievance? Any staff member can follow the grievance process. <b>Approved by consensus</b>	Board	5
6	Presentation	EIC Director's Report <ul style="list-style-type: none"> <li>• EIC units currently taking place:</li> <li>• K- Where We Live</li> <li>• 1<sup>st</sup> – Wild Weather</li> <li>• 2<sup>nd</sup> – Then and Now</li> <li>• 3<sup>rd</sup> – (non EIC) Space</li> <li>• 4<sup>th</sup> – Energy Explorers</li> <li>• 5<sup>th</sup> - System Survive and thrive</li> <li>• 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> are continuing their EIC Unit 1 studies.</li> <li>• The school has received a DEP grant based on the EIC study of 3<sup>rd</sup> grade two years ago.</li> <li>• We also received a \$5000 grant to provide garden foods in our lunch program, this will be shared at the upcoming All School Meeting.</li> <li>• The Elementary school will be hosting student teachers from Desales University this spring.</li> </ul>	Jen Hersh	20
7	Proposal	The Board of Trustees approves the hire of Diana Correia as the Middle School Guidance Counselor at a pro-rated salary of \$38,500. <b>Approved by Consensus</b>	Andy Rowan	5
8	Proposal	The Board of Trustees approves the hire of Brittany Kessler as the Middle School 7th and 8th Grade English/Language Arts Teacher at a pro-rated salary of \$38,500. <b>Approved by Consensus</b>	Andy Rowan	5
9	Proposal	The Board of Trustees approves the hire of Terrance Williams as the Food and Recess Assistant at an hourly rate of \$11.00 per hour. <b>Approved by Consensus</b>	Andy Rowan	5
10	Proposal	The Board of Trustees approves the hire of Deanna Pickett as the Food and Recess Assistant at an hourly rate of \$11.00 per hour. <b>Approved by Consensus</b>	Andy Rowan	5
11	Proposal	The Board of Trustees approves the hire of Kyleigh Ivory as a per diem substitute. <b>Approved by Consensus</b>	Andy Rowan	5
12	Acknowledgement	The Board of Trustees acknowledges the resignation of Kimberly Stetser as 5 <sup>th</sup> grade teacher.	Andy Rowan	5
13	Acknowledgement	The Board of Trustees acknowledges the resignation of Jen Wergeland as elementary school paraprofessional.	Andy Rowan	5
14	Acknowledgement	The Board of Trustees acknowledges the resignation of Taren Weidaw as 6 <sup>th</sup> grade teacher.	Andy Rowan	5
15	Presentation	Principal's Report <ul style="list-style-type: none"> <li>• Power School training will occur next week</li> <li>• Interviews are taking place for 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grade teaching positions.</li> <li>• Public relations – How can we increase awareness of our school? Flyer has been created for Open Enrollment night and have distributed in high interest areas. School website has been linked to the school Facebook page.</li> <li>• Discipline Report</li> <li>• Responsibility Chart of Administration Team</li> </ul>	Paul Hunter	20
16	Presentation	Committee Reports (3-4 min. each <i>Committees in bold have indicated that they have a report to share – facilitator, if time allows, please ask if any other committees have reports.)</i>		

17	Presentation	<p><u>Board Committee</u></p> <p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• Bill list (Proposal to approve, 5 min) Approved by Consensus</li> <li>• Financial reports (5 min report)</li> </ul> <p><b>Governance and Policy</b></p>	Lee Merendino Al Russell	20
18	Proposal	<p>The Board of Trustees approves to acknowledge that our website has been deficient by not posting all policies approved in April of 2011.</p> <p>Our minutes showed that all the special education policies were adopted as a group in April 2011 (without giving a list of what those policies were). However, only 1/3 of the policies appear on our website. Copies of the non-posted policies were located in school records of all policies. The newly formatted policies will be properly posted.</p> <p><b>Clarifying Question</b> – Will policies be hard copy or electronic? Policies will be in both format and updated within 24 hours of a policy being consented to.</p> <p><b>Approved by consensus</b></p>	Al Russell	5
19	Proposal	<p>The Board of Trustees approves the following (<b>Ref. attachment</b>) reformatted policies</p> <p><b>Approved by Consensus</b></p>	Al Russell	10
20	Proposal	<p>The Board of Trustees approves the following (<b>Ref. attachment</b>) new policies</p> <p>Policy 007 <b>Approved by Consensus</b></p> <p><b>Policy 101 – Mission and Vision</b></p> <p>203 – Immunizations and Communicable Diseases</p> <ul style="list-style-type: none"> <li>• Tabled - Need to ensure that the school nurse is aware of this policy</li> </ul> <p>222 – Tobacco use - <b>Approved by Consensus</b></p> <p>230 – Public Performances by Students –</p> <p>Clarifying Question – Who is responsible for student supervision during a public event? <b>Approved by Consensus</b></p> <p>234 – Pregnant Students and Parenting - <b>Approved by Consensus</b></p> <p>320 – Freedom of Speech in Non-school Settings - <b>Approved by Consensus</b></p> <p>323 – Tobacco - <b>Approved by Consensus</b></p> <ul style="list-style-type: none"> <li>• revise in the future to include e-cigarettes</li> </ul> <p>803 – School Calendar - <b>Approved by Consensus</b></p> <p>804 – School Day - <b>Approved by Consensus</b></p> <p>814 – Copyright Material - <b>Approved by Consensus</b></p> <p>907 – School Visitors – <b>Tabled for further discussion/revision</b></p> <p>Request from the BOT to remind staff of these polices and their need to adhere to them.</p>	Al Russell	10
21	Presentation	<p><u>School Committees</u></p> <p>Development</p> <p>Food and Wellness</p> <p>Library</p> <p>Property and Facilities - Courtney Kennedy</p> <p>Seven Gen Lends</p> <p>Technology</p>		0
22	Presentation	<p><u>Staff-led Committees</u></p> <p>Social Emotional &amp; Academic Culture Committee EIC</p> <p>Sunshine Committee (Staff)</p> <p>Sunshine Committee (Student)</p>	N/A	0
23	Presentation	<p><u>Community Committee</u> Community Circle</p>		0
24	Discussion	Time allotted for last-minute additions and/or extensions		5
25	Discussion	Public Comments (on any item relating to the school)	Anyone	10
26	All present have opportunity to	Evaluation of meeting General questions to keep in mind; but any evaluative comment is	Anyone	5
27	Adjourn	Thank you for your time and participation in the Seven Gen. community!		

## Recommendations for January 2016 Board of Trustees Meeting

Proposal – To acknowledge the following errors in our process of adopting and posting policies and to acknowledge all the items shows as “THEREFORE”s in these items.

1) Our minutes showed that all the special education policies were adopted as a group in April 2011 (without giving a list of what those policies were). However, only 1/3 of the policies appear on our website. Copies of the non-posted policies were located in the notebook that Andy has kept of all policies. THEREFORE, we acknowledge that our website has been deficient by not posting these policies. The newly formatted policies will be properly posted.

- 113 – Special Education
- 117 – Instruction Conducted in the Home and Homebound Instruction
- 158 – Positive Behavior Support *o Note – a prior version of this policy from 9/1/2009 has been posted on our website but it is only two pages where the 2011 version is seven pages*
- 161 – Evaluation and Re-evaluation
- 162 – Exceptional Student Records and Confidentiality
- 163 – Free and Appropriate Public Education
- 164 – Inclusion
- 165 – Independent Evaluation
- 166 – Individualized Education Program
- 167 – Intensive Interagency Policy
- 168 – Least Restrictive Environment
- 169 – Non-Academic Services and Settings
- 170 – Physical Education
- 171 – Program Options
- 172 – Psychological Services
- 173 – Related Services
- 174 – Section 504
- 175 – Special Education Student Enrollment
- 176 – Special Education Training
- 177 – Students with Specific Learning Disabilities
- 178 – Surrogate Parent Policy
- 179 – Transition Services

Proposal – To approve the following reformatted policies:

### Programs

- (Same as above list of special education policies)

### Students

- 200 – Enrollment *o* 200A – Enrollment Residency Affidavit *o* 200B – Medical Emergency Health Care Plan
- 201 – Admissions
- 207 – Confidential Communications
- 210.1 – Asthma Medication and Equipment *o* 210.1A – Asthma Medical Management Plan *o* 210.1B – Asthma Assessment Interview
- 210.2 – Epinephrine Auto Injectors
- 210.3 – Diabetes Awareness and Management *o* 210.3A Diabetes Medical Management Plan

- 210.4 – Use of Medications and Medical Equipment
- 210.5 – Medical Self-Monitoring
- 210.6 – Health Exam Waiver
- 210.7 – Hearing Aid Check
- 216 – Access to Education Records
- 218 – Corporal Punishment
- 218.1 – Weapons
- 221 – Dress Code
- 226 – Searches
- 249 – Anti-Bullying
- 251 – Homeless Students
- 260 – Prayer
- 261 – Anti-Discrimination, Anti-Harassment
- 262 – Child Abuse Prevention
- 263 – Disciplinary Exclusions and Hearings
- 264 – Dispute Resolution
- 265 – Code of Conduct
- 266 – Student-Family Conference and Truancy Elimination Plan ○ 266A – Truancy Elimination Plan
- 267 – Student Vacation
- 269 – Expunging of Records (*new header*)

#### Employees

- 326A – Grievance Form

#### Property

- 707A – Use of Facilities Request

Proposal – To adopt the following new policies:

- 007 – Distribution of Policies
- 101 – Mission Statement/Vision/Shared Values
- 203 – Immunizations and Communicable Diseases
- 222 – Tobacco use
- 230 – Public Performances by Students
- 234 – Pregnant Students and Parenting
- 320 – Freedom of Speech in Non-school Settings
- 323 – Tobacco
- 803 – School Calendar
- 804 – School Day
- 814 – Copyright Material
- 907 – School Visitors

